Sylvan Township
August 3rd, 2026

The regular board meeting for Sylvan Township was called to order by Supervisor Angie Moore at 6:00 p.m. on August 3rd, 2026 at the Sylvan Township Hall.

Members Present: Angela Moore, Supervisor; Terry Pritchard, Clerk; Sheila Robinson-Trustee; Angela Reagan, Treasurer; Jeff Reagan, Trustee

Guests: Brian Beard from SBA, Merry Cook, Ted Wojcik, Chris Elder

Approval of Previous Minutes

The minutes of the June 8, 2026, regular board meeting were presented by Clerk Terry Pritchard. Angie Reagan moved to approve the minutes as presented, supported by Jeff Reagan. Motion carried.

The minutes of the June 22, 2026, special board meeting were presented by Clerk Terry Pritchard. Angie Reagan moved to approve the minutes as presented, supported by Sheila Robinson. Motion carried.

Old Business

Hall Renovation Update

Terry Pritchard informed Scott Kleinsorge of DK Design that the board would like to rebid the hall renovation project this fall.

2026 Township Clean-Up

Approximately 23 loads of debris were collected during this year's Township Clean-Up, a decrease from previous years. The reduction may have been due to the placement of dumpsters following the spring flooding event.

Streetlight at River Road and M-66

It was determined that the streetlight at the intersection of River Road and M-66 falls within the service area of Great Lakes Energy rather than Consumers Energy. Sheila Robinson provided the Great Lakes Energy application to Angie Reagan, who will complete the application and report back to the board at a future meeting.

New Business

Flood Repair Assistance

Brian Beard of the U.S. Small Business Administration presented information regarding low-interest disaster loans available to homeowners, businesses, and nonprofit organizations to assist with repairs resulting from the spring flooding. FEMA and SBA representatives are currently stationed at the Evart Fire Department, and additional information is available online.

Assessing Policies and Resolutions

Township Assessor Chris Elder presented several proposed policies and resolutions for the board's consideration.

Terry Pritchard moved to adopt Land Division Resolution No. 26-01, supported by Sheila Robinson. Motion carried.

The remaining policies and resolutions will be reviewed by the board and considered for adoption at the September meeting.

Blight Officer Update

Angie Moore presented a report from Blight Ordinance Officer Jeff Nadig. Mr. Nadig reported that conditions throughout the township continue to look good and that he conducts a monthly drive-through inspection of the township.

He has issued two blight violation letters, both of which resulted in the property owners addressing the identified concerns.

The board requested that Mr. Nadig provide a monthly written report. Angie Moore will ask him to submit a brief email each month so it can be shared with the board during its regular meetings.

Public Comment

None.

Fire Department Report

The board discussed the ballot language for the fire millage renewal that will appear on the November ballot. Sheila Robinson moved to adopt the Fire Millage Resolution, supported by Terry Pritchard. Motion carried. Terry Pritchard will provide a copy of the resolution to the County Clerk.

Terry Pritchard moved to authorize Fire Chief Shane Helmer to apply for a grant on behalf of the township to assist with the purchase of air packs. The motion was supported by Angie Reagan. Motion carried. Angie Moore will prepare a letter authorizing the application.
The department reported that the Michigan Department of Natural Resources grant covered the cost of the new radios with the exception of approximately $600. The radios have been received and programmed.
Department staffing was reported at 98% for the previous month.
The mutual aid agreements have been signed.
Planning is underway for a community open house to provide information regarding the fire millage renewal that will appear on the November ballot.
The department responded to 66 calls during the previous month.
The board approved the necessary repairs and improvements to Truck 5 to maintain the department's ISO rating.
The board tabled discussion of establishing an Emergency Response Fund, which would eliminate the need to call special meetings during emergencies, until additional information is received regarding potential FEMA reimbursement.

Treasurer's Report and Approval of Bills
Terry Pritchard moved to accept the Treasurer's Report, supported by Sheila Robinson. Motion carried.
Angie Reagan moved to approve payment of the bills, supported by Sheila Robinson. Motion carried.
Checks #4248 through #4286, totaling $20,274.45, were reviewed and approved for payment.

Adjournment
Jeff Reagan moved to adjourn the meeting, supported by Angie Reagan. Motion carried. The meeting adjourned at 7:49 p.m.

Respectfully Submitted,

Terry L. Pritchard
Sylvan Township Clerk