

Sylvan Township
February 2nd, 2026

The regular board meeting for Sylvan Township was called to order by Supervisor Angie Moore at 6:00 p.m. on February 2nd, 2026 at the Sylvan Township Hall.

Members: Angela Moore, Supervisor Sheila Robinson, Trustee
 Terry Pritchard, Clerk Jeff Reagan, Trustee
 Angela Reagan, Treasurer

Guests: Merry Cook, Ted Wojcik, Tim & Alicia Michell

The minutes from the January 5th, 2026 regular board meeting were read by Terry Pritchard. Angie Reagan made a motion to approve the minutes as read, Jeff Reagan seconded. Motion carried.

Old Business

Hall Renovation Update:

Terry Pritchard reported that the architects had visited the hall to get the answers to some structural questions and are moving along with the plan.

Early Voting:

Terry Pritchard met with the Evert, Osceola, Orient, and Hartwick Township Clerks, as well as the City Clerk of Evert about proceeding with the early voting site in Evert. The townships will incur some set-up costs, but in the long run will save money by locating the site in Evert. Angie Reagan made a motion to approve entering into the contract with the group, Sheila Robinson seconded.

Motion carried.

New Business

March 2026 Board of Review:

March Board of Review dates have been established and will be:

- February 10th—Training
- March 3rd—Organizational Meeting
- March 9th—Board of Review from 9 am until 3 pm
- March 10th—Board of Review from 3 pm until 9 pm
- March 13th—Closing Meeting

2026 Meeting with the Osceola County Road Commission:

The annual meeting with the OCRC for Sylvan Township is March 18th at 6 pm at the road commission garage-4737 Makwa Drive, Hersey.

Public Comment

County Commissioner Tim Michell reported that he attended the Orient Township meeting last week and they approved entering into the early voting agreement at the Evert site. The commission is working on a parks policy to better define and understand the responsibility of the commissioners.

Fire Department Report

Fire Board Representative Ted Wojcik provided the monthly report:

- **Floor Grate System:** The floor grate system will be installed this month.
- **Staffing:** Paid staff coverage is currently at 100%.
- **Audit:** The audit had no issues, and the current fund balance is more than is required. He delivered a copy of the audit to the board.
- **EMT Training:** The board has decided not to require EMT training for firefighters.

- **House Purchase:** The department is in discussion with the owner of the home next to the department and the owner is very interested in selling the home. The board approved spending up to \$1,000 on an appraisal.
 - **Training Exercise:** There was a successful training burn in January.
 - **Handheld Radios:** The board tabled the discussion on handheld radio replacement. For clarification, these are not the mandated new radios.
 - **Drone Purchase:** The subject of purchasing a drone at a cost of \$25,000 per year was brought up and at least three board members are against the purchase.
 - **Equipment from Kirtland College:** Upon ending their EMS program, Kirtland College offered their training equipment to the department for free. Around \$300,000 worth of equipment to help with training at the department was obtained.
 - **Fire Millage Renewal:** The township will soon receive an invitation to a meeting to discuss the upcoming millage renewal.
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Treasurer's Report and Bills

- Motion by Jeff Reagan to accept the Treasurer's Report.
 - Supported by Sheila Robinson.
 - **Motion carried.**
 - Motion by Jeff Reagan to approve payment of bills.
 - Supported by Angie Reagan
 - **Motion carried.**
 - **Checks #4138–4156 totaling \$11,661.80** were reviewed and approved for payment.
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Adjournment

Motion to adjourn by Jeff Reagan, supported by Sheila Robinson.

Motion carried.

The meeting was adjourned at **7:23 p.m.**

Respectfully Submitted,

Terry L. Pritchard
Sylvan Township Clerk