

Sylvan Township
November 3rd, 2025

The regular board meeting for Sylvan Township was called to order by Supervisor Angie Moore at 6:00 p.m. on November 3rd, 2025 at the Sylvan Township Hall.

Members: Angela Moore, Supervisor Sheila Robinson, Trustee
 Terry Pritchard, Clerk Jeff Reagan, Trustee
 Angela Reagan, Treasurer

Guests: Ryan Fuller-Merit Network, Megan Knittel-Merit Network, Dan Boyer-Evart Public Schools Superintendent, Ted Wojcik, Greg Barnett, Lisa Newsome

The minutes from the October 6th, 2025 regular board meeting were read by Terry Pritchard. Angie Reagan made a motion to approve the minutes as read, Jeff Reagan seconded. Motion carried.

Old Business

Resolution 01-2025 – Michigan Cooperative Liquid Assets Securities System (MICLASS):

Terry Pritchard presented Resolution 01-2025, approving the addition of the Michigan Cooperative Liquid Assets Securities System as an authorized township investment option. The motion was supported by Jeff Reagan.

Roll Call Vote:

- Supervisor Angie Moore – Yes
- Clerk Terry Pritchard – Yes
- Treasurer Angie Reagan – Yes
- Trustee Jeff Reagan – Yes
- Trustee Sheila Robinson – Yes

Resolution adopted.

New Business

Assessor’s Report:

Greg Barnett, Township Assessor, announced that the December Board of Review will be held on **December 9, 2025, at 2:30 p.m.** He reported one current poverty exemption and noted ongoing fieldwork related to building permits. Mr. Barnett stated that the balancing process will begin before year-end.

Blight Ordinance Report:

Supervisor Moore presented a report from Blight Ordinance Officer Jeff Nadig. Mr. Nadig issued nine letters to residents during the summer, with all cases resolved in compliance with township regulations.

Merit Network Presentation:

Representatives Megan Knittel and Ryan Fuller from the Merit Network provided an overview of the organization’s goals and ongoing USDA-funded grant project aimed at identifying communities with digital skill gaps. They expressed interest in forming a local volunteer focus group to enhance digital literacy, meeting virtually for approximately six hours over the next six months. The township will assist in identifying potential participants.

Public Comment

Dan Boyer, Superintendent of Evart Public Schools, introduced himself and offered district resources to support township initiatives as needed.

Fire Department Report

Fire Board Representative Ted Wojcik provided the monthly report:

- **Truck Leases:** One truck lease carries a 3.25% interest rate and the other 4.9%. Given current Michigan CLASS investment returns, early payoff is not financially advantageous.

- **Staffing:** Paid staff coverage stands at 97%, with weekends fully covered.
 - **Audit:** All audit documentation has been submitted; the final report is expected in December.
 - **EMT Training:** Ten students are enrolled in the EMT course. The department has been designated as an official MI Works training site, and MI Works will cover student fees.
 - **Mutual Aid:** The Osceola County Sheriff's Department is seeking a mutual aid agreement. The board determined that the fire department should not participate in the dive team.
 - **Policy Proposal:** Shane proposed requiring EMT certification for all firefighters.
 - **Training Exercise:** A "Burn a Barn" training will be held in December in Orient Township.
 - **State Reporting Compliance:** New state reporting requirements have been implemented, and the department's new software meets compliance standards.
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Treasurer's Report and Bills

- Motion by Jeff Reagan to accept the Treasurer's Report.
 - Supported by Sheila Robinson.
- Motion carried.**
- Motion by Jeff Reagan to approve payment of bills.
 - Supported by Terry Pritchard.

Motion carried.

Checks #4086–4099 totaling **\$6,116.83** were reviewed and approved for payment.

Adjournment

Motion to adjourn by Jeff Reagan, supported by Angie Reagan.

Motion carried.

The meeting was adjourned at **6:54 p.m.**

Respectfully Submitted,

Terry L. Pritchard
Sylvan Township Clerk