

Sylvan Township
January 5th, 2026

The regular board meeting for Sylvan Township was called to order by Supervisor Angie Moore at 6:00 p.m. on January 5th, 2026 at the Sylvan Township Hall.

Members: Angela Moore, Supervisor Sheila Robinson, Trustee
 Terry Pritchard, Clerk Jeff Reagan, Trustee
 Angela Reagan, Treasurer

Guests: Merry Cook, Ted Wojcik, Mike Gabrion, Tim Michell, and Lisa Newsome

The minutes from the November 3rd, 2025 regular board meeting were read by Terry Pritchard. Angie Reagan made a motion to approve the minutes with corrections, Jeff Reagan seconded. Motion carried.

The minutes from the December 1st, 2025 special meeting were read by Terry Pritchard. Jeff Reagan made a motion to approve the minutes as read, Angie Reagan seconded. Motion carried.

Old Business

- None

New Business

2026 Federal Poverty Guidelines:

Angie Moore presented the Board with the 2026 Federal Poverty Guidelines for property tax exemptions. Angie Reagan made a motion to approve the Federal Poverty Guidelines as presented. The motion was seconded by Terry Pritchard. The motion carried.

2026 Board of Review Training:

Angie Moore reported the 2026 Board of Review training will be February 10th or 11th, 2026.

Early Voting:

With two elections scheduled for 2026, Terry Pritchard reported that she has been meeting with representatives from several townships, as well as the City of Evart, to explore the possibility of establishing an early voting site in Evart. Locating the site in Evart would eliminate the need for area voters to travel to Reed City to participate in early voting. Additional meetings are planned for later this month to ensure the necessary contract is finalized in time for the August election.

Public Comment

County Commissioner Tim Michell reported that County Commission meetings are now being broadcast live on YouTube. He also reported that eight elected county officials received a 5% salary increase along with an average bonus of \$2,000. In addition, he stated that the Parks Commission has been disbanded and that its responsibilities have been assumed by the County Commissioners.

Fire Department Report

Terry Pritchard provided the monthly report:

- **Floor Grate System:** The Board approved the quotes for repair of the floor grate system. The contractor also inspected the roof and reported that replacement is not necessary; only the screws and rubber components require attention. The department will contact the contractor in March to obtain a quote for this project.
- **Staffing:** Paid staff coverage is currently at 96–97%.
- **Audit:** The auditors have submitted a draft of the audit for board review and clarification. The final report will be issued once all questions have been addressed.

- **EMT Training:** Shane reported that he contacted the Big Rapids and Cadillac fire departments, both of which require EMT certification for firefighters. He noted that this reflects a growing trend, as approximately 80% of calls are medical in nature.
 - **ISO Rating:** The ISO has requested to schedule a meeting in January. The department is aiming to maintain a Level 4 rating.
 - **Training Exercise:** The recent training exercise was successful. Additional barn and house burn training exercises are planned for January.
 - **Equipment Purchase:** The purchase of a new couch was approved, with a spending limit not to exceed \$1,500.
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Treasurer's Report and Bills

- Motion by Terry Pritchard to accept the Treasurer's Report.
- Supported by Jeff Reagan.
- **Motion carried.**
- Motion by Jeff Reagan to approve payment of bills.
- Supported by Terry Pritchard.

Motion carried.

Checks #4100–4137 totaling **\$52,975.56** were reviewed and approved for payment.

Adjournment

Motion to adjourn by Jeff Reagan, supported by Angie Reagan.

Motion carried.

The meeting was adjourned at **6:51 p.m.**

Respectfully Submitted,

Terry L. Pritchard
Sylvan Township Clerk