

Sylvan Township  
February 5, 2024

The board meeting for Sylvan Township was called to order by Supervisor Angie Moore at 6:00 p.m. on February 5, 2024 at the Sylvan Township Hall.

Members Present: Angela Moore, Supervisor      Sheila Robinson, Trustee  
Terry Pritchard, Clerk                      Jeff Reagan, Trustee  
Angela Reagan, Treasurer

Guests: Ted Wojcik, Mike Gabrion, and Merry Cook

Minutes for the January 8, 2024 regular board meeting were read by Terry Pritchard. Angie Reagan made a motion to accept the minutes as read, seconded by Sheila Robinson. Motion carried.

In old business:

- ✓ BOR training will be held in Mt. Pleasant on February 14<sup>th</sup>.
- ✓ Mike Matzella was not able to attend the February meeting, but requested that we email him our questions about the 7 Mile bridge project. Angie will send any questions and ask him if he can attend our March meeting.
- ✓ Angie Moore contacted Derek Wing from Highland township to get some information regarding their hall renovations. They gutted their building, installed new wiring and insulation, and put on a 40ft by 60ft addition. Derek invited the board to come and tour their building so Angie will email him with a day that works for our board.
- ✓ Sheila emailed Tanya Hartline to ask about the Land Bank monies. Tanya said some townships are still awaiting determination and she is unaware if any additional monies will be available. She will let us know when she finds out.
- ✓ Angie Reagan talked with Matt Tiedt from Orient township. They have made some renovations. It was suggested by a township resident that the board come up with a list of “must haves” before our next meeting.
- ✓ Angie Moore was not able to investigate the issue with the flood plains and insurance. She will do so before the next meeting.
- ✓ The camera system has been installed in the hall. This is a requirement due to the November 2022 Election changes will be reimbursed by the state. Angie Reagan made a motion to amend the current budget to pay for the installation by moving \$6200 from ordinance enforcement to township hall improvements. Terry Pritchard will do some checking into internet service for the hall so that the cameras can be monitored from anywhere. Terry will also research some signs about the hall being under video surveillance.
- ✓ Sheila Robinson mentioned the lack of signage identifying the hall. She will check with a couple of sign businesses.

In new business:

- ✓ March BOR will be held March 11, 9-3 and March 12, 3-9.
- ✓ The public logic and accuracy test for the February 27<sup>th</sup> Presidential Primary will be on February 14<sup>th</sup> at 11 am.
- ✓ Charter Communications sent a franchise agreement to the township because they have received funding to expand rural broadband. A few addresses in the township are located in the expansion area. It was suggested by a resident that we make sure the agreement doesn't contain any exclusivity clauses. After looking through the agreement, it does not contain any such clauses. Jeff Reagan made a motion to accept and sign the franchise agreement with Charter Communications, seconded by Angie Reagan. Motion carried.

- ✓ Terry Pritchard made a motion to approve the Federal Poverty Guidelines (\$14,850-individual and \$30,000-family of four) for 2024, Angie Reagan seconded. Motion carried.
- ✓ Terry Pritchard made a motion to adopt the resolution to set and alternate date for the July or December board of review meetings, Jeff Reagan seconded. Motion carried.

In public comments:

- ✓ A request was made by a resident to have the blight officer check an adjacent property. Angie will contact Jeff Nadig and since spring is approaching, invite him to our next meeting.

In Fire Department News:

- ✓ The 2024-2025 proposed budget was sent to the fire board members. The budget was a little lower due to a reduction in grant monies.
- ✓ All dry hydrant permits are in, but EGLE permits are still needed. Shane is waiting until just before installation to get these permits.
- ✓ The new radios are available but are awaiting programming.
- ✓ The new reporting software is up and running and receiving good reviews.
- ✓ A grant was made available for more radios. Since 11 will need to be replaced by 2027, five more will be purchased with the grant money.
- ✓ Replacement of the AED was approved.
- ✓ The purchase of 20 batteries for the radios was approved because the radios cannot be used while the batteries are charging.
- ✓ Shane reported 96% coverage by staff.

Terry Pritchard made a motion to receive the treasurer's report, Jeff Reagan seconded. Motion carried. A motion to pay bills was made by Sheila Robinson, seconded by Terry Pritchard. Motion carried. All bills were reviewed with checks #3677-3696 in the amount of \$12,587.16 were paid.

A motion to adjourn was made by Angie Reagan, seconded by Terry Pritchard. Motion carried. Meeting adjourned at 7:28 p.m.

Respectfully Submitted,

Terry L. Pritchard  
Sylvan Township Clerk