

Sylvan Township
June 5th, 2023

The board meeting for Sylvan Township was called to order by Supervisor Angie Moore at 6:00 p.m. on June 5th, 2023 at the Sylvan Township Hall.

Members Present: Angela Moore, Supervisor Sheila Robinson, Trustee
Terry Pritchard, Clerk Jeff Reagan, Trustee
Angela Reagan, Treasurer

Members Absent: None

Guests: Tim & Alicia Michell, Ted Wojcik, Mike Gabrion, Greg Barnett, Beverly Mills

Minutes for the May 1, 2023 regular board meeting were read by Terry Pritchard. Angie Reagan made a motion to accept the minutes as read, seconded by Jeff Reagan. Motion carried.

In old business:

- ✓ This Saturday is the annual township clean up from 8 am until 12 noon.
- ✓ June 8th, 9th, and 10th is another tire collection at Middle Branch Township Hall.
- ✓ The board is still seeking someone to fill the role of blight ordinance officer. Any names of interested individuals can be forwarded to the board.
- ✓ Property owners will be able to pay their summer taxes online with a debit/credit card or electronic check. There is a fee included with the debit/credit card payment, but not with the electronic check.

In new business:

- ✓ Greg Barnett was present to update the board on assessment activities. He reported that there are currently three open Michigan Tax Tribunal cases.
- ✓ Greg explained the bill from equalization concerning splits and combos. The county is charging to update the GIS for each split or combo. The county will not update the GIS unless the current bill is paid, so the board will pay the current bill from the first quarter. Greg advised that if the board wishes to recapture the fee, we need to create a form that can be forwarded to the property owners. At this time, the board has decided to table the idea of collecting the fee from property owners to see how many splits and combos occur in the next quarter.
- ✓ Greg presented the board with an updated contract since his current contract has expired. The new contract proposes an increase to \$13.25 per parcel and will remain the same for three years. Greg agreed to begin the new contract with the start of the next fiscal year. Angie Reagan made a motion to continue compensating the assessor under the current contract at \$12 per parcel for the remainder of this fiscal year and increase the contract to \$13.25 beginning with the 2024-2025 fiscal year, Sheila Robinson seconded. Motion carried.

In public comments:

- ✓ Tim Michell reported that the county board of commissioners voted 4-2 to support the Muskegon River Watershed Assembly in their search for funding to remove the Nartron dam north of Reed City.
- ✓ The county board is also seeking to have a feasibility study for improvements to the Big Lake dam done as well.

In Fire Department News:

- ✓ Beverly Mills reported that things are going very well at the department.
- ✓ In the paid staff monthly update, it was reported that there is about 85% coverage of shifts. Those covering the shifts have been performing general maintenance at the fire hall and on equipment. They have also been going to businesses to map out the locations of entrances/exits and other important features.
- ✓ The dry hydrants are still a work in progress.

- ✓ A grant to replace aging radios was discussed and may cover about half of the cost of replacement.
- ✓ Beverly will look into the radios that were unreturned by staff who had quit the department.
- ✓ They are still working to get paychecks dispersed through direct deposit. The board is considering changing banks due to the credit union charging \$30 per month for direct deposit.

Jeff Reagan made a motion to receive the treasurer's report, Terry Pritchard seconded. Motion carried. A motion to pay bills was made by Terry Pritchard, seconded by Jeff Reagan. Motion carried. All bills were reviewed with checks #3532-3550 in the amount of \$6,783.66 were paid.

A motion to adjourn was made by Terry Pritchard, seconded by Angie Reagan. Motion carried. Meeting adjourned at 7:13 p.m.

Respectfully Submitted,

Terry L. Pritchard
Sylvan Township Clerk