

Sylvan Township
September 6, 2022

The board meeting for Sylvan Township was called to order by Supervisor Angie Moore at 6:00 p.m. on September 6th, 2022 at the Sylvan Township Hall.

Members Present: Angela Moore, Supervisor Sheila Robinson, Trustee
Angela Reagan, Treasurer Jeff Reagan, Trustee
Terry Pritchard, Clerk

Members Absent:

Guests: Ted Wojcik

Minutes for the August 1st, 2022 regular board meeting were read by Terry Pritchard. Angie Reagan made a motion to accept the minutes as read, seconded by Jeff Reagan. Motion carried.

In old business:

- ✓ Angie Reagan gave copies of the deed for the Ford Road property to the board as well as the email from Ketha Yencer at the Osceola County Equalization Department (see attached). The property was purchased in 1946 for \$1 as a community forest and must revert back to the state if the township ever decides it no longer wants the land.
- ✓ Angie Moore presented the board with a certificate from the state congratulating the township for the outstanding achievement of receiving a perfect score on the 2022 Audit of Minimum Assessing Requirements Review. The township board expresses their gratitude to the members of the board of review and assessor Greg Barnett for this accomplishment.
- ✓ The township website is up and available. A concern over the public comments function not working was expressed as well as an error in the township name. Terry will email Jennifer Brooks from Brooks Elite with the concerns.
- ✓ Angie Reagan received information concerning obtaining a township credit card from the credit union. They will need the minutes from the meeting in which we adopt a credit card policy and the application for a business Visa to move forward. Terry Pritchard will type the resolution for adoption at the next board meeting.
- ✓ Angie Reagan is still checking into the option of online tax collection. There is a \$2,000 set up fee involved and she will do more investigating to find out if there is any type of monthly/annual fee as well.

In new business:

- ✓ The board received an email from the OCRC concerning the closing of the bridge on 7 Mile Road between 40th and 50th Avenues. Angie Moore will send an email to Mike Mattzela with concerns that the barricades have been moved and the bridge is being used. She will also check on the cost share for the repair to the bridge.

In public comments:

- ✓ A township resident asked if the OCRC had given any more information concerning a gravel map and whether or not the gravel has been put up. We have not received any information at this time.

In Fire Department News:

- ✓ Shane left a report stating the audit had gone well.
- ✓ Shane is working on a budget for the board to look at in October with the final budget around December for approval.
- ✓ They are working on setting up ACH deposit for payroll.

- ✓ Randy stated that they would like to revisit cameras and door locks at the next meeting and have some quotes for these services.
- ✓ Aerial testing, hose testing, and pump testing are scheduled for September and October.
- ✓ The board is considering whether or not to appoint a new representative to the fire board due to Beverly Mills' inability to attend during the winter months.

A motion to pay bills was made by Jeff Reagan, seconded by Terry Pritchard. Motion carried. All bills were reviewed with checks #3357-3374 in the amount of \$9,637.05 were paid.

A motion to adjourn was made by Jeff Reagan, seconded by Sheila Robinson. Motion carried. Meeting adjourned at 7:04 p.m.

Respectfully Submitted,

Terry L. Pritchard
Sylvan Township Clerk